

Application for Employment – Page 1

An Equal Opportunity Employer

Thomas  Tree & Landscape, Inc.58192 191 Lane
Mankato, MN 56001
507-625-4960**Answer ALL questions completely. Please print. Be sure to complete all applicable pages.**

Position applied for: _____ Date of application: _____

Name: _____ Home Phone Number: _____

Present Address: _____

Permanent Address: _____

If hired, can you furnish proof that you are 18 years of age, or older? _____ Yes _____ No

If hired, can you furnish proof that you are eligible to work in the United States? _____ Yes _____ No

Have you ever been convicted of a crime? (Minor traffic violations may be omitted) _____ Yes _____ No

If yes, provide the date, location, and circumstances and identify the offense(s) and jurisdiction(s): _____**JOB INTEREST:**

Employment you are seeking: ___ Full time ___ Part-time ___ Temporary	When can you begin work?	Salary required? \$ _____ per
Are you able to occasionally work at alternate locations as may be required? ___ Yes _____ No		
I was referred to Thomas Tree & Landscape by: (check one) ___ Newspaper ___ Employment Agency ___ Employee ___ Other	Are you available for overtime work in the evening and/or on weekends as may be required? _____ Yes _____ No	

EDUCATION:

School Name & Location	No. of Years Completed	Graduate	Degree, diploma or certificate, and area of study
High school last attended:		___ Yes ___ No	
Vocational, technical school:		___ Yes ___ No	
College or university:		___ Yes ___ No	
Other:		___ Yes ___ No	

EMPLOYMENT HISTORY: List most recent employer first. Include U.S. Military Service (show rank/rate at discharge, but not type of discharge).

Employer (company name):	Immediate supervisor's name:	Your job title:
Street address:	Employment dates (mo. & yr.) from: _____ to: _____	Salary: Begin: _____ End: _____
City, state, zip code:	Phone: _____	Reason for leaving:
Summarize your job duties:		

-Continued on next page-

EMPLOYMENT HISTORY: (continued)

Employer (company name):	Immediate supervisor's name:	Your job title:
Street address:	Employment dates (mo. & yr.) from: to:	Salary: Begin: End:
City, state, zip code	Phone:	Reason for leaving:
Summarize your job duties:		

Employer (company name):	Immediate supervisor's name:	Your job title:
Street address:	Employment dates (mo. & yr.) from: to:	Salary: Begin: End:
City, state, zip code:	Phone:	Reason for leaving:
Summarize your job duties:		

WORK EXPERIENCE: List any work experience you have had in the following areas:

Tree and Shrub Planting: ____ Yes ____ No	Explain:
Perennial and Annual Planting: ____ Yes ____ No	Explain:
Sodding, Seeding, or Grading: ____ Yes ____ No	Explain:
Retaining Wall or Paver Installation: ____ Yes ____ No	Explain:
Pond, Water Feature, or Lighting Installation: ____ Yes ____ No	Explain:

DRIVER'S LICENSE:

Number and State:	Type:	Expiration Date:
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Please list all equipment that you can operate proficiently: _____

Have you ever been discharged by an employer: ____ Yes ____ No
If yes, please explain: _____

May we contact the employers listed on page 1 and 2? ____ Yes ____ No
If no, please explain: _____

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REFERENCES:

Name:	Position:	Phone Number:
Name:	Position:	Phone Number:
Name:	Position:	Phone Number:

ACKNOWLEDGEMENT: PLEASE READ AND SIGN

By my signature below, I promise that the information provided in this employment application (and in any related documentation or interview) is true and complete, and I understand that any false or misleading information or significant omissions may disqualify me from further consideration for employment, and may lead to my dismissal from employment, if discovered at a later date.

I authorize any person, school, current or prior employer named in this form (or related documents or interview) to provide Thomas Tree & Landscape, Inc. with any information and opinion requested by Thomas Tree & Landscape, Inc. in connection with my application, and I release such persons, employers, and schools from any liability in making such statements.

I understand that this application does not create a contract of employment. I understand that, if hired, I am obliged to comply with any and all current and subsequently adopted Thomas Tree & Landscape policies. I understand and agree that, if hired, my employment is at-will and is for no definite period of time, and may, regardless of the date of payment of wages or salary, be terminated at any time for any reason.

Applicant's Signature: _____

Date: _____